



**BORDER
BROKERS**

AES DIRECT FILING

AUTOMATED EXPORT SYSTEM ELECTRONIC EXPORT INFORMATION

SELF-PROPELLED VEHICLES

The following information is required to submit Automated Export System (AES) Electronic Export Information (EEI). In addition to the information below, the following documents are required:

1. Bill of Sale
2. A clear copy of the Vehicle Certificate of Title (front and back, if applicable)

Once your AES has been filed we will provide an Internal Transaction Number (ITN) within 24 business hours. Your vehicle will not be admissible to Canada without an (ITN). Please note your AES must be filed 72 hours prior to crossing.

Services Requested (please check one)

AES Filing Only

AES Filing & Canadian Customs Clearance

U.S. Vendor / U.S. Supplier Information			
Business Name:		Contact Name:	
Federal Tax ID (EIN) (if applicable):		Federal Tax ID/EIN # is not required if the Canadian Importer obtains the vehicle while in the USA. Canadian Passport # will be used in its place.	
Address:	City:	State:	Zip:
Phone:		Email:	
Pickup Address if different than above:			

Canadian Importer Information			
Business Name:		Contact Name:	
GST #:		Passport #:	
Address:	City:	State:	Zip:
Phone:		Email:	

Shipment Information			
Year:	Make:	Model:	VIN#:
Title #:	Title State:	Port of Export:	Date of Crossing:
Mode of Transport:		Name of Transport Carrier:	
Carrier SCAC Code:		Purchase Price:	

Billing Information (if different from above)		Contact Name:	
Address:	City:	State:	Zip:

I, _____, authorize Border Brokers to act as authorized agent for export control, U.S. Customs, and Census Bureau purposes to transmit such export information electronically that may be required by law or regulation in connection with the exportation or transportation of any goods on behalf of said Principal Party in Interest. The Principal Party in Interest certifies that necessary and proper documentation to accurately transmit the information electronically is and will be provided to the said Authorized Agent. The Principal Party in Interest further understands that civil and criminal penalties may be imposed for making false or fraudulent statements or for the violation of any U.S. laws or regulations on exportation and agrees to be bound by all statements of said authorized agent based upon information or documentation provided by the Principal Party in Interest to said authorized agent.

Signature: _____

Date: _____



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AES FILING INFORMATION SHEET

Note that we will only submit the 72 hours customs request if you are requesting customs clearance. If you are only requesting AES Filing, it is your responsibility to submit to customs. We can, however, transmit data for AES Filing to customs on your behalf for an additional \$15 USD upon request.

U.S. Vendor / U.S. Supplier Information

If you have purchased your vehicle in the U.S. without physically leaving Canada (via wire transfer, credit card, cheque, etc.), and have hired another party to transport your vehicle:

- Please obtain all information in this section from the individual/business in the U.S. you are purchasing the vehicle from.
- Please ask your U.S. vendor for their Federal Tax ID number - all U.S. businesses will have a tax ID number. **If your vendor is an individual and does not have a tax ID number**** - please ask them to apply for one. **This is a requirement for U.S. Customs.** U.S. vendors can apply online or over the phone. Applying for an EIN is a free service offered by the Internal Revenue Service. A form SS-4 needs to be completed.

Canadian Importer Information

The Canadian individual who purchased the vehicle from the U.S. vendor will complete this section. If you are an individual and not a business, you may leave the GST # field blank.

Shipment Information

Please complete all known information (Year, Make, Model, and VIN # should be on vehicle's Title or Manufacturer's Statement of Origin (MSO). **Port of Export and Date of Crossing is required.**

If you have physically left Canada and purchased the vehicle in the U.S., you can act as the U.S. Vendor/U.S. Supplier. Please complete this section with your information and list your passport number in place of the EIN number.

If you are moving back to Canada from the U.S., you can use your U.S. address in the U.S. Vendor/U.S. Supplier section and your Canadian address in the Canadian Importer section.

What is a Federal Tax ID (EIN) Number?

Please go to the following link for more details:

<https://www.irs.gov/businesses/small-businesses-self-employed/how-to-apply-for-an-ein>

What is the cost?

The cost of our AES Filing service is \$100 USD. An additional fee of \$15 is charged for any changes made after the ITN has been generated.

Please send the completed form and all relevant documents to aes@borderbrokers.com.



Payment and Contact Information

Border Brokers:

E-transfer accounting@borderbrokers.com
Credit Card <https://payments.borderbrokers.com/>
EFT (USD/CAD) Request details at: accounting@borderbrokers.com

Please ensure you include the invoice number (Eg. B00****) for both options when sending payment.

Payment of GST and Duty:

<https://www.cbsa-asfc.gc.ca/prog/arl-glcc/pay-paie-eng.html>

On-line via the Carm Portal

- Pre-authorized Debit (PAD) registration up to \$1000M
- Credit Card, up to \$5000

Online Banking via financial institutions website

Cheque mailed to CBSA

Canada Border Services Agency
Attention: Accounts Receivable Management Unit
333 North River Road, Place Vanier, Tower A
Ground Floor, Room 1018
Ottawa, Ontario K1A 0L8
Telephone: 343-291-7747 (for courier reference)
Alternate: K1L 8B9
*Ensure you have notated your 9-digit business number in the memo line.

Canadian Import Department Contacts

1-204-633-7207 or 1-855-236-2566

Highway: release@borderbrokers.com
Rail: rail@borderbrokers.com , release@borderbrokers.com
Ocean/Air : ocean.air@borderbrokers.com
CERS: cers@borderbrokers.com
Vehicle/Trailer: aes@borderbrokers.com
Payment notification: accounting@borderbrokers.com
Questions/Concerns: customerservice@borderbrokers.com